

ABSTRACT

*Title : Overview of Completeness of Dental Poly Medical Records in UPTD Puskesmas Poncowati Terbanggi Besar*

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*Based on preliminary observations on the dental poly medical records at UPTD Puskesmas Poncowati Terbanggi Besar there were incompleteness in filling the dental poly medical records, out of the 10 dental poly medical records that were analyzed as samples by researchers there was a percentage of completeness in patient identification by 85%. Important at 57.5%, Author Authentication at 90% and a good record at 80%. This research was conducted by observing medical records and interviews with medical staff / paramedics. The results of the study, of the 90 medical records there were 56 medical records which were complete (62.2%) and 30 medical records which were incomplete (37.8%).*

*The absence of SOPs and the filling of medical records that were carried out after the service at the dental clinic was complete resulted in the filling of the dental poly medical records at the UPTD Puskesmas Poncowati to be incomplete.*

*The results of quantitative analysis on 67 dental poly medical records at UPTDPuskesmas poncowati in August 2019 obtained the percentage of completeness of dental poly medical record filling is 74%, the highest medical record is the patient's identity and the author's authentication that is equal to 82.09% and the lowest is completeness important report / form 57.73%.*

*It is recommended that an SOP be made about the completeness of the medical record and dental officers to complete the filling of the patient's medical record in dental poly by referring to the SOP if it is already available and fill in the dental odontogram form.*

*Keywords : Completeness of Medical Records, Dental Poly*